

## Detailed Balance Sheet (Excluding Stock Movement)

Month No: 8 30/11/2017

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
21	Vehicles & Equipment	201,140	162,466	38,674
41	Infrastructure Assets	230,079	203,779	26,300
61	Community Assets	69,774	3,399	66,375
	<b>Total Fixed Assets</b>	<b>500,993</b>	<b>369,644</b>	<b>131,349</b>
	<u>Other Assets</u>			
600	INVESTMENT BPCL	447,225		
	<b>Total Other Assets</b>		<b>447,225</b>	
	<u>Current Assets</u>			
101	Town Force Debtors	15,665		
103	Recoverable Expenses	328		
105	VAT CONTROL	15,314		
110	PREPAYMENTS	435		
111	PREPAID EXPENSES	2,175		
201	CO-OP CURRENT A/C	30,301		
205	BRTC MAYORS CHARITY	97		
210	PETTY CASH	300		
213	Float - Parking Discs	30		
241	CCLA PSDF General	1,000,000		
242	CCLA PSDF Picturedrome	677,000		
	<b>Total Current Assets</b>		<b>1,741,645</b>	
	<u>Current Liabilities</u>			
500	CREDITORS CONTROL	22,994		
516	SALARIES CONTROL	37,097		
525	CHILD CARE CONTROL	-360		
550	DEPOSITS - ALLOTMENT KEYS	500		
551	ALLOTMENT HOLDING DEPOSITS	4,080		
560	INCOME IN ADVANCE	6,641		
570	RETENTIONS PAYABLE	5,900		
	<b>Total Current Liabilities</b>		<b>76,852</b>	
	<b>Net Current Assets</b>			<b>2,112,018</b>
	<b>Total Assets less Current Liabilities</b>			<b>2,243,367</b>
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	127,604		
391	Deferred Grants W/Back	-91,864		
400	PWLB LOAN - BPCL	355,798		
401	PWLB LOAN - 2	800,152		
	<b>Total Long Term Liabilities</b>		<b>1,191,690</b>	
	<b>Total Assets less Total Liabilities</b>			<b>1,051,677</b>
	<u>Represented By :-</u>			
301	CURRENT YEAR FUND	293,205		
310	GENERAL RESERVE	199,890		
315	ROLLING CAPITAL PROG FUND	19,028		

**Detailed Balance Sheet (Excluding Stock Movement)**

Month No: 8

30/11/2017

---

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>
320	EMR Economic Development	298,000
321	EMR CIVIC FUND	3,778
322	EMR ELECTION FUND	15,747
323	EMR MILLENIUM FUND	655
326	EMR PROMOTION/PUBLICITY	6,029
330	EMR P&R PROJECTS	64,000
331	EMR E&L PROJECTS	2,969
333	EMR Grant Aid	1,360
334	EMTR TOURISM & EVENTS	713
335	EMR PARKING SCHEME	12,161
337	EMR SEIB / FLORAL DISPLAYS	2,400
339	EMR EVENTS SPONSORSHIP	1,922
340	EMR BRTC FUNDING OF SRB	965
341	EMR WSCC SRB CONTRIBUTION	500
342	EMR STREET SCENE	34,060
343	EMR DECKING AREAS	4,819
344	EMR Bognor Regis Brand	10,730
349	EMR Website	839
350	EMR Training (Cllrs)	100
357	EMR Heitage Vision Board	13,741
358	EMR Our Place	430
359	EMR WWI Project	2,865
360	EMR Youth Strategy	2,787
380	Capital Finance Reserve	-26,595
381	Investments Finance Account	84,579
	<b>Total Equity</b>	<b>1,051,677</b>

---

---

**1,051,677**

---

**Bank Reconciliation Statement as at: 30/11/2017 for Cash Book 1 CO-OP CURRENT A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-Op P S R Account	30/11/2017	205	49,103.63
Co-Op Current Account	30/11/2017	36	2,500.00
			51,603.63
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
15/05/2017 106989	Maywood Surgery	164.00	
03/11/2017 4635	The Bognor Pier Company Limite	472.73	
16/11/2017 4658	Ferring Nurseries	58.38	
16/11/2017 4661	Seaco Screenprint & Signs Ltd	249.60	
16/11/2017 4662	St John Ambulance	231.84	
16/11/2017 4663	Top Level Designs	36.00	
23/11/2017 107056	My Sisters House CIC	3,000.00	
23/11/2017 107057	Making Theatre Gaining Skills	1,000.00	
23/11/2017 107058	B R Methodist Church	1,000.00	
24/11/2017 107059	ADC Toilets Cont'n # 1	15,000.00	
28/11/2017 107060	J Smith - Town Crier	90.00	
			21,302.55
			30,301.08
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
			0.00
			30,301.08
	<b>Balance per Cash Book is :-</b>		<b>30,301.08</b>
	<b>Difference is :-</b>		<b>0.00</b>

Date: 14/12/2017

## Bognor Regis Town Council

Page No: 868

Time: 11:49

## Cash Book 1

User : RLB

## CO-OP CURRENT A/C

For Month No : 8

## Receipts for Month 8

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>9,806.80</b>					<b>9,806.80</b>	
Banked on : <b>01/11/2017</b>		<b>24,700.00</b>						
Bacs	CCLA PSDF No 4	24,700.00			242		24,700.00	CCLA PSDF No 4
Banked on : <b>01/11/2017</b>		<b>24,700.00</b>						
	CCLA # 2	24,700.00			242		24,700.00	CCLA # 2
Banked on : <b>01/11/2017</b>		<b>-24,700.00</b>						
	CCLA	-24,700.00			242		-24,700.00	Transfer duplicated
Banked on : <b>02/11/2017</b>		<b>281.99</b>						
	Sales Recpts Page 1307	281.99	281.99		101			Sales Recpts Page 1307
Banked on : <b>02/11/2017</b>		<b>34.00</b>						
	Allotment Rents Various	34.00			1010	402	17.00	Allotment Rents Various
					560		17.00	Allotment Rents Various
Banked on : <b>02/11/2017</b>		<b>20.00</b>						
	Allotment Rents Various	20.00			1010	402	10.00	Allotment Rents Various
					560		10.00	Allotment Rents Various
Banked on : <b>02/11/2017</b>		<b>60.00</b>						
	Allotment Rent & Deposit	60.00			1010	402	20.00	Allot Rent-J Yeomans 13a Gravi
					551		40.00	Allot Dep-J Yeomans 13a Gravit
Banked on : <b>02/11/2017</b>		<b>-60.00</b>						
	Allotment Rent & Deposit	-60.00			1010	402	-20.00	Allot Rent-J Yeomans 13a Gravi
					551		-40.00	Allot Dep-J Yeomans 13a Gravi
Banked on : <b>02/11/2017</b>		<b>60.00</b>						
	Allotment Rent & Deposit	60.00			1010	402	10.00	Allot Rent-J Yeomans 13a Gravi
					560		10.00	Allot Rent-J Yeomans 13a Gravi
					551		40.00	Allot Dep-J Yeomans 13a Gravit
Banked on : <b>02/11/2017</b>		<b>235.00</b>						
	Allotment Rents & Deposits	235.00			1010	402	7.50	Allot Rent-C Welsh 100 Gravits
					560		7.50	Allot Rent-C Welsh 100 Gravits
					551		40.00	Allot Dep-C Welsh 100 Gravits
					1010	402	10.00	Allot Rent-V Simkus 27a Gravit
					560		10.00	Allot Rent-V Simkus 27a Gravit
					551		40.00	Allot Dep-C Simkus 27a Gravits
					1010	402	10.00	Allot Rent-L Till 20b Gravits
					560		10.00	Allot Rent-L Till 20b Gravits
					551		40.00	Allot Dep-L Till 20b Gravits
					1010	402	10.00	Allot Rent-A Parker 22a Gravit
					560		10.00	Allot Rent-A Parker 22a Gravit
					551		40.00	Allot Dep-A Parker 22a Gravits
Banked on : <b>02/11/2017</b>		<b>293.63</b>						
	CCLA	118.47			1096	101	118.47	Interest No 4 A/c
	CCLA	175.16			241		175.16	Interest No 1 A/c

Continued on Page 869

Date: 14/12/2017

## Bognor Regis Town Council

Page No: 869

Time: 11:49

## Cash Book 1

User : RLB

## CO-OP CURRENT A/C

For Month No : 8

## Receipts for Month 8

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : <b>06/11/2017</b>	<b>24.00</b>						
MTE1013	Safer Sussex	24.00	24.00		101			Safer Sussex
	Banked on : <b>06/11/2017</b>	<b>52.80</b>						
TF1417	Picturedome	52.80	52.80		101			Picturedome
	Banked on : <b>06/11/2017</b>	<b>150.00</b>						
MTE968	Mamma Mia	150.00	150.00		101			Mamma Mia
	Banked on : <b>06/11/2017</b>	<b>187.50</b>						
MTE970	PRN Homecare	187.50	187.50		101			PRN Homecare
	Banked on : <b>06/11/2017</b>	<b>546.14</b>						
MTE998	DOT 100 Ltd	546.14	546.14		101			DOT 100 Ltd
	Banked on : <b>07/11/2017</b>	<b>104,948.00</b>						
	CCLA	104,948.00			241		104,948.00	Tfr from No 1 A/c
	Banked on : <b>08/11/2017</b>	<b>180.32</b>						
MTE1002	Unique	180.32	180.32		101			Unique
	Banked on : <b>09/11/2017</b>	<b>461.76</b>						
MTE981	LUV Carpets	461.76	461.76		101			LUV Carpets
	Banked on : <b>10/11/2017</b>	<b>149.28</b>						
TF1420/1	Arun D C	149.28	149.28		101			Arun D C
	Banked on : <b>13/11/2017</b>	<b>24.00</b>						
MTE1012	Mind	24.00	24.00		101			Mind
	Banked on : <b>14/11/2017</b>	<b>66.00</b>						
TF1424	Picturedrome	66.00	66.00		101			Picturedrome
	Banked on : <b>14/11/2017</b>	<b>135.00</b>						
MTE1011	Sen Tapas	135.00	135.00		101			Sen Tapas
	Banked on : <b>15/11/2017</b>	<b>15.21</b>						
TF1409	Aerial Satellite	15.21	15.20		101			Aerial Satellite
					9999		0.01	Aerial Satellite
	Banked on : <b>15/11/2017</b>	<b>220.20</b>						
MTE1017	Southernbrook	220.20	220.20		101			Southernbrook
	Banked on : <b>17/11/2017</b>	<b>26.40</b>						
TF1423	Regis School	26.40	26.40		101			Regis School
	Banked on : <b>20/11/2017</b>	<b>10.00</b>						
TF823	J Grainger	10.00	10.00		101			J Grainger
	Banked on : <b>20/11/2017</b>	<b>158.21</b>						
MTE984	i4 Signs	158.21	158.21		101			i4 Signs
	Banked on : <b>20/11/2017</b>	<b>360.00</b>						

Continued on Page 870

Date: 14/12/2017

## Bognor Regis Town Council

Page No: 870

Time: 11:49

## Cash Book 1

User : RLB

## CO-OP CURRENT A/C

For Month No : 8

## Receipts for Month 8

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
TF1375	Platinum Care	360.00	360.00		101			Platinum Care
	Banked on : <b>20/11/2017</b>	<b>843.60</b>						
TF1413	Hastoe Housing	843.60	843.60		101			Hastoe Housing
	Banked on : <b>21/11/2017</b>	<b>28,025.00</b>						
	CCLA PSDF # 4	28,025.00			242		28,025.00	CCLA PSDF # 4
	Banked on : <b>27/11/2017</b>	<b>127.00</b>						
Bacs	M Lush	127.00			1080	306	127.00	M Lush-Switch On Donation
	Banked on : <b>27/11/2017</b>	<b>150.00</b>						
MTE967	N L Autos	150.00	150.00		101			N L Autos
	Banked on : <b>27/11/2017</b>	<b>880.80</b>						
TF1426	Hastoe Housing Assoc	880.80	880.80		101			Hastoe Housing Assoc
	Banked on : <b>28/11/2017</b>	<b>207.16</b>						
Bacs Rfnd	Aviva Insurance Rebate	207.16			500		207.16	Aviva Insurance Rebate
<b>Total Receipts for Month</b>		163,573.00	4,923.20	0.00			158,649.80	
<b>Cash Book Totals</b>		<u>173,379.80</u>	<u>4,923.20</u>	<u>0.00</u>			<u>168,456.60</u>	

Continued on Page 871

Date: 14/12/2017

## Bognor Regis Town Council

Page No: 871

Time: 11:49

## Cash Book 1

User : RLB

## CO-OP CURRENT A/C

For Month No : 8

## Payments for Month 8

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/11/2017	S Norman-Petty Cash	107052	136.93		6.64	4020	402	32.55	Petty Cash Exp- AGM Refreshment
						4050	204	10.30	Petty Cash-Anti Slug Insectici
						4311	204	73.34	Petty Cash-BRiB Prizes & Exp
						4203	102	14.10	Petty Cash Exp- Coffee & Tea
03/11/2017	Acorn Fencing	4634	340.20	340.20		500			12228/Picket Fencing-Xmas Tree
03/11/2017	The Bognor Pier Company Limite	4635	472.73	472.73		500			12776/BPCL Aviva Ins Refund
03/11/2017	Cartridge Save Limited	4636	62.45	62.45		500			12230/Black toner cartridge
03/11/2017	D.M. Chainsaws	4637	35.75	35.75		500			12232/Bulk Line Strimmer Chord
03/11/2017	J. P. McDougall & Co Ltd	4638	39.58	39.58		500			12233/Masonry Paint & Brushes
03/11/2017	Edmundson Electrical Ltd.	4639	34.94	34.94		500			12234/Plugs for Xmas Lights
03/11/2017	Fenton I.T Ltd	4640	88.76	88.76		500			12236/Backup Hard Drive
03/11/2017	Ferring Nurseries	4641	4,222.20	4,222.20		500			12237/Winter Bedding Plants
03/11/2017	George Rose Office Products Lt	4642	133.51	133.51		500			12239/Stationery
03/11/2017	Jewson Limited	4643	12.60	12.60		500			12241/Refuse sacks
03/11/2017	Just Ducks Ltd	4644	29.99	29.99		500			12242/Halloween Ducks
03/11/2017	Wider Plan Ltd	4645	187.56	187.56		500			12268/Childcare vouchers Nov17
03/11/2017	Local Community Solutions	4646	1,420.91	1,420.91		500			12244/LCS Consultancy Sep- Oct
03/11/2017	The Lock Centre Security Ltd	4647	37.50	37.50		500			12245/Yard lock & keys
03/11/2017	Southern Monitoring Services L	4648	84.00	84.00		500			12250/Archangel monitoring Oct
03/11/2017	National Association of Civic	4649	125.00	125.00		500			12269/NACO Training 6Mar18
03/11/2017	DCK Accounting Solutions Ltd	4650	1,070.40	1,070.40		500			12246/Contract accounts Oct17
03/11/2017	Auditing Solutions Ltd	4651	504.00	504.00		500			12229/Internal audit 2017-18
03/11/2017	Seaco Screenprint & Signs Ltd	4652	85.20	85.20		500			12248/Birdman sign changes
03/11/2017	Stubbs Copse Woodyard	4653	232.40	232.40		500			12251/Green waste disposal
03/11/2017	Woodhorn Group Limited	4654	62.42	62.42		500			12263/Recycled Soil
03/11/2017	West Sussex County Council	4655	74,848.05	74,848.05		500			12201/Salaries September 2017

Continued on Page 872

Date: 14/12/2017

**Bognor Regis Town Council**

Page No: 872

Time: 11:49

Cash Book 1

User : RLB

CO-OP CURRENT A/C

For Month No : 8

**Payments for Month 8****Nominal Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/11/2017	Friday Media Group	DRC	60.00		10.00	4032	301	50.00	Town Guide Ad
07/11/2017	Adobe Acrobat	DDR	25.28			4054	101	25.28	Adobe Acrobat
08/11/2017	Cll P Woodall	107053	625.00			4201	102	625.00	Mayor's Allowance # 3
08/11/2017	Vodafone Ltd	DDR1	184.12	184.12		500			12226/Mobile 07920015990
10/11/2017	S Hodgson	107054	95.00			4008	104	95.00	Bid Writing Training Costs
10/11/2017	W.P.S.Insurance Brokers & Risk	DDR2	656.70	656.70		500			Purchase Ledger
13/11/2017	Plusnet PLC	DDR1	14.40	14.40		500			92962175/12325/Plu PLC
14/11/2017	Worldline IT Services UK Ltd	DDR2	318.51	318.51		500			12267/Fuel Card Oct17-DX63MLO
15/11/2017	FP Mailing	DDR3	72.00	72.00		500			93623/12280/FP Mailing
15/11/2017	Limpio Office Solutions Ltd	DDR4	200.74	200.74		500			12243/Colour Copies
16/11/2017	J Cheesmur & Sons Ltd	4656	33,630.00	33,630.00		500			16439/12277/J Cheesmur & Sons
16/11/2017	Edmundson Electrical Ltd.	4657	21.82	21.82		500			521-164490/12278/Edmu Ele
16/11/2017	Ferring Nurseries	4658	58.38	58.38		500			15824/12279/Ferrin P'drome
16/11/2017	Performing Rights Society Ltd	4659	84.86	84.86		500			5370719/12281/Perf Right
16/11/2017	DCK Accounting Solutions Ltd	4660	421.80	421.80		500			TPC7794/12283/DC Accounting S
16/11/2017	Seaco Screenprint & Signs Ltd	4661	249.60	249.60		500			12247/Changes to Banners
16/11/2017	St John Ambulance	4662	231.84	231.84		500			SP17019181/12285/John Ambul
16/11/2017	Top Level Designs	4663	36.00	36.00		500			5529/12286/Top Level Designs
16/11/2017	Amazon SVCS	CARD	160.63		25.98	4132	104	134.65	Shenxhen - Fairy lLights
17/11/2017	Charles J Wyng	107055	450.00			4028	306	450.00	Charles J Wyng
21/11/2017	Business Stream	DDR6	70.07	70.07		500			2774938/4/12289/B Strea
23/11/2017	My Sisters House CIC	107056	3,000.00			4759	208	3,000.00	My Sisters House CIC
23/11/2017	Making Theatre Gaining Skills	107057	1,000.00			4759	208	1,000.00	Making Theatre Gaining Skills
23/11/2017	B R Methodist Church	107058	1,000.00			4759	208	1,000.00	B R Methodist Church
24/11/2017	ADC Toilets Cont'n # 1	107059	15,000.00			4331	208	15,000.00	ADC Toilets Cont'n # 1
24/11/2017	FP Mailing	DDR5	130.00	130.00		500			47248347/12303/FP Mailing
27/11/2017	Amazon SVCS	CARD	32.25		4.38	103		27.87	Thompsons - Megaphone (SF

Continued on Page 873



Date: 14/12/2017

**Bognor Regis Town Council**

Page No: 873

Time: 11:49

**Cash Book 1**

User : RLB

**CO-OP CURRENT A/C**

For Month No : 8

**Payments for Month 8**

**Nominal Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
27/11/2017	Arun District Council	DDa	664.00	664.00		500			Fest Purchase Ledger
28/11/2017	J Smith - Town Crier	107060	90.00			4207	102	90.00	J Smith - Town Crier
30/11/2017	Portsmouth Communications Ltd	DDb	228.64	228.64		500			8122743/12282/Port Commu

**Total Payments for Month** 143,078.72 121,403.63 47.00 21,628.09

**Balance Carried Fwd** 30,301.08

**Cash Book Totals** 173,379.80 121,403.63 47.00 51,929.17